



# Lay Ministry Scholarship Fund

Guidelines for  
Academic Year 2008-2009

**D I O C E S E**  
of NEW ULM

1400 6th Street North  
New Ulm, MN 56073-2099  
Telephone 507-359-2966  
Facsimile 507-354-3667

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**LAY MINISTRY SCHOLARSHIP FUND**

Revised Guidelines for Academic Year 2008-2009

The Lay Ministry Scholarship Fund was founded and initiated by Bishop Raymond Lucker in January of 2000. It began with a personal donation and the fund was expanded with gifts at his 25th Anniversary celebration and at his funeral as one of the designated charities. It was clear from Bishop Lucker's leadership that ongoing Faith Formation was a central focus and leadership development was essential.

The Lay Ministry Scholarship Fund is to provide assistance to help in the qualifying formation/training of personnel currently in lay ecclesial ministries in the Diocese of New Ulm.

**Eligibility Criteria**

- Funds are available to the following individuals serving in ministries in the Diocese of New Ulm: Catholic school administrators and teachers, religious education directors, catechists, youth ministers, liturgists, and pastoral care providers.
- Financial need is demonstrated.
- Individuals will be working toward a degree, certification, or qualification in a theological field or Catholic school administration or ministry formation program.
- Programs considered eligible include:
  - Catholic college or university theology course
  - a Ministry Formation program
  - 2 day minimum workshop or institutes
  - a course required for school administrators.
- Applicant intends to continue ministry in the Diocese of New Ulm.
- Pastor's or Pastoral Administrator's letter of recommendation that will verify appointment to the ministry specified.
- Length of service in the Diocese of New Ulm will be considered.

**Benefits**

- The accumulated interest from the fund will be distributed.
- Scholarship monies will be granted based on the money available from the fund.
- The monies will be distributed depending on the number of applicants and their need.
- The minimum scholarship will be \$200.00.
- The maximum scholarship granted in one year would be \$1000.00.
- A limit of \$4000 will be awarded to an individual.

**Application**

- A complete application includes:
  - The application form.
  - Pastoral leader's letter of recommendation.
  - A concise essay about your educational and ministerial goals, and how the program will help you meet those goals.
  - Statement of financial need.
- Application deadlines are March 15 and September 15.

**Scholarship Committee**

- The five members of the Lay Ministry Scholarship Committee are appointed by the Bishop and the Committee is composed of one diocesan staff person, one priest/pastoral administrator, one Diocesan Evangelization and Catechesis Committee member, and two at large members.
- The Lay Ministry Scholarship Committee will meet to review the applications and make recommendations to the Bishop of the Diocese of New Ulm.

The Most Rev. John C. Nienstedt  
December, 2005

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507-359-2966

**SCHOLARSHIP  
APPLICATION FORM**

Date \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Parish/School at which you are currently ministering \_\_\_\_\_

Position held \_\_\_\_\_

Present status of ministry (check one)       Full-time       Part-time       Volunteer

Level of Education Attained \_\_\_\_\_

Length of service in the Diocese of New Ulm \_\_\_\_\_

Name of college course/in-service for which you are applying \_\_\_\_\_

Date(s) attending \_\_\_\_\_ Location \_\_\_\_\_

Description of course or in-service \_\_\_\_\_

Are you taking this course for credit? \_\_\_\_\_

Describe why you are applying for this scholarship. Include a concise essay about your educational and ministerial goals. Explain how the program in which you plan to enroll will help you meet these goals. Describe your financial need. (Attach to this form.)

Cost of course or in-service \_\_\_\_\_

Amount of money in your yearly in-service budget \_\_\_\_\_

Amount of grants received for this in-service from other sources \_\_\_\_\_

Amount you are requesting \_\_\_\_\_

Have you received this grant before? If so, when? \_\_\_\_\_

Payee of check if grant is awarded \_\_\_\_\_

over

References: Two People (Non-family)

Name	_____	Name	_____
Address	_____	Address	_____
City	_____	City	_____
State, Zip	_____	State, Zip	_____
Relationship	_____	Relationship	_____

**Enclose with this form a letter of endorsement from your pastor or pastoral administrator.**

**Return this form and application materials by March 15 or September 15 to:**

Lay Ministry Scholarship Fund  
Diocese of New Ulm  
Evangelization and Catechesis Department  
1400 6th Street N  
New Ulm, MN 56073

**For Diocese of New Ulm Use Only**

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Date Received \_\_\_\_\_

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Date the Committee Reviewed \_\_\_\_\_  
Committee Recommends     Yes                       No                      Amount \_\_\_\_\_

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Ordinary Approves                       Yes                       No  
Date \_\_\_\_\_  
\_\_\_\_\_  
Ordinary of the Diocese

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Grant Monies Issued \_\_\_\_\_ Amount \_\_\_\_\_ Check Number \_\_\_\_\_

**Monies not used for the course specified above are expected to be returned to the Diocese of New Ulm for use by others.**

**We ask for a 500 word paper demonstrating how you have integrated the theological and ministerial understanding from your participation in this program.**

**Note:** All information gathered will be kept confidential.